



# The Auto-Cycle Union Limited

Whether you are a first-time applicant or an ACU Licence holder you can apply on our online system [ride-acu.uk](http://ride-acu.uk) or from our website [www.acu.org.uk](http://www.acu.org.uk) by clicking Online management and club event entry.

Once you are on our Membership Portal you will see the following options:

1. **Login** - This is for members who have already fully registered with us through our online system this will require your Member/Licence number and your password that you have previously set up.
2. **New Member / Enter an Event for First Time** - Requires you to set up as a first-time applicant with the ACU.
3. **Registration Past / Present Licence Holders** - If you hold or have held a Licence/Registration with us and not registered your details online before.



Members Login page

If you are an existing member and have already registered for online access, you can do any of the following:

**My Members Details:**

Enables you to change/update certain personal information and decide which marketing information you wish to receive.

**Apply for A New Licence:**

This is for new or existing applicants that have not had a licence or have not held one for a few years.

**Search for An Event:**

Enables you to see the list of events available and apply.

When renewing or applying for a Licence/Registration either via the form or online you are required to be a member of an ACU affiliated club and provide us with a nine character affiliation code. Your club will give you the affiliation code, once you have joined that club.

The appropriate payment will be processed using the Sage Pay Secure Payment system using a debit or credit card.

Please note that where Medical Report, Eye Sight Report, Parental Agreement, Photograph, Proof of Age is required, the Licence will not be issued until the information required is either by uploaded to your profile under supportive documents or received by email or post at the The ACU Rugby

The Licence Department is contactable on 01788 566417, Monday to Friday 9am till 4.30pm and via email: [licence@acu.org.uk](mailto:licence@acu.org.uk)

**ACU Licence Department, ACU House, Wood Street, Rugby, Warks CV21 2YX**